

Assistance in the Education of Employees and Dependents

Sponsored by Human Resources & Financial Planning

Eligibility for Benefit

- JC Policy can be found at:
<https://www.juniata.edu/offices/human-resources/benefits/tuition-exchange.php>
- Full-time employment status
- Years of service requirement
- Different from Admission process
- Dependent status as defined by IRS
 - May request copy of federal tax return starting in tax year prior to benefit start

Types of Benefits

- **Juniata Tuition Benefit**
- **Tuition Exchange**

Juniata Tuition Benefit



How to Apply

-Online Form:

<https://services2.juniata.edu/hr/tuition/index.php>

-Must be connected to
JC network

-Updates in progress



Benefit Details

-Maximum of four
regular academic years
up to a maximum of
128 attempted credit
hours.

-Tuition only

-Fees not included

-Cost for Study Abroad

-Contact Tracie Patrick
in Financial Planning



Deadlines:

-Full-time: Apply for
benefit by Dec. 15th
*(Part-time: apply each
semester)*

Tuition Exchange Program

<https://www.tuitionexchange.org/>



TE Resources:

-Tuition Exchange is a reciprocal scholarship opportunity for the dependents of eligible faculty and staff at all Tuition Exchange member schools-

[TE School List](#)

-Application process online training: TE EZ-Application Podcast (15 minutes)

-[Powerpoint](#)

-Families-Scholarship Award Process



How to apply:

[TE EZ-Application](#)

- Apply early to have a better chance of receiving the exchange.
- Recommended **before** Dec. 15th of Senior year of high school
- Inquire with “import” schools about individual TE application dates & procedures.
- Students can list up to 10 schools on the EZ-App



Program Details:

-Competitive process, the value of the TE scholarship is tuition or the annual set rate.
-Determined by the “import” institution and is not guaranteed

-Requirements can include filing the [FAFSA](#) annually, maintaining minimum grade point average, being enrolled fulltime, and living on campus.

-Admission decisions are made before TE decisions are announced. All first-year students are typically notified of admission notifications. TE decisions generally are announced before May 1 for first-year students.

TE-EZ Online App

The TE-EZ Online application process has three (3) steps:

1. The student completes and submits the TE-EZ Online app, and then applies for Admission to the selected TE Member school(s)

2. The employee's export eligibility is reviewed and confirmed eligible (approved) or ineligible (deny) by the Export TELO

3. The Import school reviews the TE-EZ Online app and determines the student's scholarship eligibility

- ▶ The TE EZ-Application is all about the **student!**
- ▶ For employer-eligible questions, the eligible **employee** contacts their Human Resource Office or Tuition Exchange Liaison Officer.
 - ▶ If the eligible **employee** leaves, the TE scholarship is canceled.
- ▶ For Import eligibility questions, first-time **students** contact their Admission Counselor, and continuing **students** should contact Financial Aid.
- ▶ Tuition Exchange is not an **employee** benefit!
- ▶ Tuition Exchange is a scholarship opportunity.
- ▶ Not all **students** will qualify for a Tuition Exchange scholarship.

Tuition Exchange Program TE-EZ Application Online

- ▶ The **student** is responsible for reading, understanding, and asking questions about the TE scholarship offered by the Import school.
 - ▶ What is the scholarship amount?
 - ▶ Can I receive an additional institutional scholarship, too?
 - ▶ What about federal Pell Grant or State Tuition Grants?
 - ▶ What are the scholarship renewal requirements?
 - ▶ Are there on-campus housing requirements?
 - ▶ How many semesters are covered?
 - ▶ Can I be a part-time **student** and receive Tuition Exchange?
 - ▶ If available, what are the consequences of using Tuition Exchange as a less-than-full-time **student**?
 - ▶ Does the TE scholarship cover summer school and study abroad?
 - ▶ If available, what are the consequences of using Tuition Exchange for summer school or study abroad?

Tuition Exchange Program Important Questions to Ask

EXPORT – the home/employer school

IMPORT – where the student is seeking a TE scholarship

Export Approved - your employer has approved your TE scholarship application with the schools selected on the application

Export Denied – your employer did not approve the TE scholarship application

Export Waitlist – your employer is unable to support your application at the current time. Reasons why can include a late application or there are applications ahead of yours, causing a situation of waiting.

Imports Approved – your dependent's TE scholarship application is approved, and if the student enrolls, she will be funded.

Import Denied – the student was not offered a TE scholarship at this school.

Import Waitlist – the student may be offered a TE scholarship at a later date, but none are currently available.

Tuition Exchange Program Terminology